This HIRING AGREEMENT is made on the DATE (1) and between the COMMITTEE (2) and the HIRER (3) named below whereby in consideration of the sums mentioned (4), the COMMITTEE agrees to permit the Hirer to use the premises

**DALLINGTON OLD SCHOOL Village Hall** (excluding Billiards Room) for the purposes and period(s) described.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1.** **DATE OF AGREEMENT** |  | | | |
| **2. DALLINGTON OLD SCHOOL MANAGEMENT COMMITTEE**  *Name of Booking Secretary /Authorised representative:* Karen Gillingham  *Address:* Mole Cottage, The Street, Dallington TN21 9NH *Telephone:* 01435 831563   *Email:* Karenmaria1965@icloud.com | | | | |
| **3. HIRER:** Individual (OR Authorised Representative /Organisation) who must be at least 18 years of age**:** | | | | |
| Name  & Organisation (if applicable) |  | | | |
| Address |  | | | |
| Telephone /Email |  | | | |
| **PURPOSE OF HIRING** *(eg private party, group)* |  | | | |
| **PERIOD OF HIRING** | Date(s):  Hours: From To | | | |
| **4. HIRING FEE** £  **10** per hour |  | | | |
| **4a DEPOSIT** to be paid at time of booking |  | | | |
| *NB THE FULL HIRING FEE**will be payable on or before the event for which the Hall is hired. The DEPOSIT will then be refundable subject to appropriate adjustment to take account of any damage, etc.* | | | | |
| Payments may be made by BACS using your surname or organisation name as your BACS reference. | | | | |
| A/c name: **Dallington Old School** | Sort Code **30-97-66** | A/c number: **00644935** | | |
| Cheques should be made payable to "Dallington Old School" and sent to the Booking Secretary | | | | |
| THE HIRER agrees with the COMMITTEE to observe and perform the provisions and stipulations contained or referred to in the Committee’s Standard Terms & Conditions of Hire (overleaf) for the time being in force together with such Special Conditions as are specified below as applicable to this agreement, understanding of all of which the Hirer acknowledges. | | | | |
| By signing this form I confirm that I have read, understood and agree to abide by the Terms & Conditions of Hire  I enclose/have paid by BACS/ the agreed deposit/full hire charge (please delete as appropriate)  I agree to remove all rubbish at the end of the hire as per the T&Cs | | |  |  |
|  |
|  |
|  |
| **Signed** by the HIRER named above (3)  *Please send (or scan & email) your completed & signed form to the Booking Secretary at (2) above* | | | | |

**DALLINGTON OLD SCHOOL STANDARD CONDITIONS OF HIRE**

1. **THE HIRER** will during the period of the hiring, be responsible for supervision of the premises, the fabric and the contents, -their care, safety from damage however slight, or change of any sort, and the behaviour of all persons using the premises whatever their capacity, including proper supervision of car-parking arrangements, so as to avoid obstruction of the highway and/or contravention of legal requirements regarding lighting of vehicles parked on the highway after dark.
2. **THE HIRER** is responsible for ensuring that no smoking or vaping takes place on the premises (or within 2 metres of the entrance) in compliance with UK regulations.
3. **THE HIRER** shall not sub-hire or use the premises, or allow the premises to be used, for any unlawful purpose or in any unlawful way, nor do anything or bring on to the premises anything which may endanger the same, or any insurance policies in respect thereof, nor allow the consumption of alcoholic liquor thereon without prior written permission.
4. **THE HIRER** shall be reponsible for obtaining such licences as may be needed whether for the consumption of intoxicating liquor, for the public performanc of copyright music, or otherwise and for the observance of the same.
5. **THE HIRER** shall comply with all conditions and regulations made in respect of the premises by the Fire Authority, Local Authority, the Local Magistrates' Court or otherwise, particularly in connection with any event which-includes public dancing or music or other similar public entertainment or stage plays.
6. **THE HIRER** shall indemnify the Committee for the cost of repair of any damage done to any part of the property, including the curtilage thereof or the contents of the buildings, which may occur during the period of the hiring or as a result of the hiring.
7. **IF THE HIRER** wishes to cancel the booking before the date-of the event and the Committee is unable to conclude a replacement booking, the question of the payment:or the repayment of the fee shall be in the-discretion of the Committee.
8. **AT THE END OF THE HIRING, THE HIRER** shall be responsible for leaving the premises and surrounds in a clean and tidy condition, properly locked and secured, unless directed otherwise, and any contents temporarily removed from their usual positions properly replaced, otherwise the Committee shall be at liberty to make an additional charge
9. **THE COMMITTEE** reserve the right to cancel the hiring in the event of the hall being required for use as a Polling:Station for a Parliamentary or Local Government election or by-election, in which case the Hirer shall be entitled to a refund of any deposit already paid.
10. **IN THE EVENT** of the Hall or any part thereof being rendered unfit for the use for which it has been hired the Committee shall not be liable to the Hirer for any resulting loss or damage whatsoever.
11. **SPECIAL CONDITIONS** (if any). The Special Conditions in the Schedule annexed to this Agreement shall also apply to this hiring.