

# Dallington Parish Council

Minutes of the Dallington Parish Council Meeting  
held on 28th July 2020

Present

Councillors W. Miers (Chairman), N. Holyoake (Vice-Chairman),  
N. Harding, J. Gray, P. Ridley  
Mrs. I. Marchant (Parish Clerk/RFO)  
District Councillor G. Curtis  
Member of the public

## 1. DISCLOSURE OF INTERESTS

None declared

## 2. DISPENSATIONS

None requested.

## 3. APOLOGIES FOR ABSENCE

None.

## 4. ACCURACY OF THE MINUTES OF THE PREVIOUS MEETINGS

**RESOLVED** – that the draft minutes of the meetings held on 17.03.20 and 24.06.20 be confirmed as being accurate records of the proceedings. Councillor Holyoake proposed and Councillor Harding seconded, the voting was unanimous.

## 5. OPEN FORUM

5.1 County Council report (ESCC) – Councillor Barnes sent apologies.

5.2 District Council report (RDC) – Councillor G. Curtis

- RDC are currently holding all meetings on-line.
- Planning visits are due to resume next month.
- Community Speed Watch, there is lots of momentum to keep things active.

5.3 Chairman's report – Councillor W. Miers

- Some concern about the safety of some trees on the B2096 at Earlsdown, ESCC Highways say they have been sufficiently cleared.
- The Glaziers Forge waste disposal issue is still a big problem. We hope to have a meeting with the residents when lockdown permits.

5.4 Village Hall report – Councillor P. Ridley

- It will probably not open for normal business for a couple of months.
- Work has started on the billiard room roof and ceiling. Exterior painting has also started.

5.5 Public Question Time

- There are concerns about the appalling state of the Prinkle Hill Road, the Clerk will contact ESCC Highways (yet again).

## 6. REVISED CODE OF CONDUCT

**RESOLVED** – to adopt the NALC Model revised Code of Conduct 2020. Councillor Gray proposed and Councillor Harding seconded, the voting was unanimous.

## 7. DALLINGTON RECREATION GROUND

7.1 A set of rules/conditions of hire will be sent to all users. These will include current COVID-19 regulations).

7.2 **AGREED** – that the East Sussex Astronomical Society may have use of the DRG.

7.3 **AGREED** – that digital locks are to be fitted to the car park gate and pavilion. The codes will be set by the Parish Clerk on a frequent basis and only given to permitted users. Councillor Harding said he will fit the locks.

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- 7.4 **AGREED** – that a professional valuation will be obtained for the DRG pavilion for insurance purposes.
- 7.5 The Clerk will compile a list of authorised keyholders, these are the only people who will have access to the code for the digital locks and must not be given to any others.

## 8. APPOINTMENT OF A NEW DATA PROTECTION OFFICER (DPO)

Although the legal requirement for parish councils to have a DPO is no longer required, DPC consider that such an appointment will take pressure of the Clerk in the event of a breach of GDPR/explanations to the ICO and expert advice is always welcome.

**RESOLVED** – to appoint Satswana as DPC's DPO for the yearly fee of £125.00. Councillor Riley proposed and the Chairman seconded, the voting was unanimous.

## 9. REPAIR OF CARRICKS HILL TRIANGLE

This is a major project and the working party and further actions will be considered later.

## 10. PLANNING

- 10.1 Planning application for consideration.

RR/2020/606/P 1 Downgate Cottages, Brightling Road – alterations to single-storey at rear, including new roof and construction of side porch.

**AGREED** – to support this application.

- 10.2 No other planning matters for discussion.

## 11. ENFORCEMENT

- 11.1 Dallington item on RDC enforcement list – South Lane, land adjoining, size of bellmouth and bellmouth in wrong location.

- 11.2 No other enforcement matters for discussion.

## 12. FINANCE

- 12.1 Bank balances at 30.06.20

Table 1 DPC bank balances at 30.06.20

DPC deposit account	£15,698.60
DPC current account	£2,165.47
DRG current account	£1,296.03

- 12.2 **RESOLVED** – to approve the following payments. Councillor Ridley proposed and Councillor Harding seconded, the voting was unanimous.

Table 2 DPC Payments for approval 28.07.20

* ICO registration 2020-21	40.00
* SSALC – councillor training	84.00
* Amazon – pack 50 face masks	22.99
* Amazon – 2 hand gel pumps	23.90
* 2 keys cut for DRG car park	8.00
* BHIB – DPC insurance 2020-21	270.94
Clerk – salary/home office (Jun/Jul 2020), expenses	863.97
TOTAL	£1,313.80
* Payments already made	

- 12.3 **RESOLVED** – to approve the first quarter accounts at 30.06.20 as presented by the Clerk. Councillor Harding proposed and Councillor Holyoake seconded, the voting was unanimous.
- 12.3 **AGREED** – to plan for all future payments to be made via internet banking.

## 13. DATES OF NEXT MEETINGS

18.08.20 – Planning meeting (provisional, will only be held if required).

29.09.20 – Full council meeting.

Both to start at 7.00pm in Dallington Village Hall