

DALLINGTON PARISH COUNCIL

Minutes of the Dallington Parish Council Annual Meeting
held on 15th May 2018

Present

Councillors W. Miers (Chairman), N. Holyoake (Vice-Chairman),
S. Bellem, P. Ridley, P. Wilson
Mrs. I. Marchant (Parish Clerk/RFO
Members of the public

1. ELECTION OF CHAIRMAN FOR 2018-19
RESOLVED – that Councillor Miers be elected Chairman of Dallington Parish Council for 2018-19. Councillor Holyoake proposed and Councillor Ridley seconded, the voting was unanimous. The Chairman signed the Declaration of Office and this was counter-signed by the Clerk as Proper Officer.
2. ELECTION OF VICE-CHAIRMAN FOR 2018-19
RESOLVED – that Councillor Holyoake be elected Vice-Chairman for 2018-19. Councillor Bellem proposed and Councillor Wilson seconded, the voting was unanimous.
3. DISCLOSURE OF INTERESTS
None declared.
4. DISPENSATIONS
None requested.
5. APOLOGIES FOR ABSENCE
None.
6. ACCURACY OF THE MINUTES OF THE PREVIOUS MEETING
RESOLVED – that the draft minutes of the DPC meeting held on 27.03.18 be confirmed as being an accurate record of the proceedings. Councillor Ridley proposed and Councillor Holyoake seconded, the voting was unanimous.
7. ADJOURNMENT
 - 7.1 County Council report (ESCC) – not available, Councillor Barnes sent apologies.
 - 7.2 District Council report (RDC) – not available, Councillor Barnes sent apologies.
 - 7.3 Chairman's report – Councillor Miers
 - The RDC planning committee meeting to decide the glamping planning application is expected to be on 31.05.18.
 - The first grass cut on the DRG is looking very good.
 - ESCC Highways are looking at safety issues on the B2096 from Woods Corner to Three Cups Corner, but there is no indication of actions to be taken.
 - The Community Speed Watch Group (CSWG) are monitoring speeds at Woods Corner on the B2096.
 - Our now famous Village Cricket Match is being arranged for either July or August.
- 7.3 Village Hall report – Mrs. J. Jeremy
 - Good progress is being made on the kitchen and they are just a week or two away from completion.
 - The book exchange is being set up and, hopefully, it will be available at the end of June/early July.

THE MEETING RECONVENED

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8. LEGAL COUNCIL PROCEDURES/DOCUMENTS
- 8.1 **RESOLVED** – to adopt the new Standing Orders, Electronic Communication Policy and Retention and Disposal of Documents policy as presented by the Clerk. The Chairman proposed and Councillor Wilson seconded, the voting was unanimous.
- 8.2 **RESOLVED** – to re-adopt all existing policies and procedures. The Chairman proposed and Councillor Wilson seconded, the voting was unanimous.
9. RESOLUTION OF ANNUAL RETURN 2017-18
- 9.1 **RESOLVED** – to approve the Annual Governance Statement 2017-18 (section 1). Councillor Ridley proposed and Councillor Bellem seconded, the voting was unanimous.
- 9.2 **RESOLVED** – to approve the Accounting Statements 2017-18 (second 2). The Chairman proposed and Councillor Wilson seconded, the voting was unanimous.
- 9.3 To approve and internal audit report and to thank Mr. Woodhams, DPC's internal auditor, for his professional and constructive audit, the Clerk also would like to thank him. Mr. Woodhams is appointed DPC's internal auditor for 2018-19.
10. DPC INSURANCE 2018-19
- RESOLVED** – to accept the quotation from BHIB. This year it is £256.91 (including a 3-year term discount. Councillor Holyoake proposed and Councillor Bellem seconded, the voting was unanimous.
11. APPOINTMENTS TO OUTSIDE BODIES
- ESALC –
 - RALC – The Chairman.
12. GENERAL DATA PROTECTION REGULATIONS (GDPR) (standing item)
- The Clerk advised that DPC are well on the way to full compliance and that she continues to receive good advice and support from our appointed DPO – Local Council Public Advisory Services (LCPAS).
 - There will be no “hard-stop” on 25.05.18, the current situation is that organisations will have up to a further 2 years to attain full compliance, if it can be seen that they are working towards this.
13. PLANNING (standing item)
- 13.1 No planning applications for consideration.
- 13.2 There will be an extraordinary planning meeting on 22.05.18, at 7pm in the Village Hall.
14. ENFORCEMENT (standing item)
- 14.1 No Dallington items on RDC's weekly enforcement list.
- 14.2 No other enforcement matters for discussion.
15. ROADS/PATHS/VERGES (standing item)
- The repairs to The Street are now due.
16. FINANCE (standing item)
- 16.1 Bank balances at 30.04.18
- | | |
|---------------------|------------|
| DPC deposit account | £15,445.68 |
| DPC current account | £1,185.13 |
| DRG custom account | £1,149.82 |

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16.2 **RESOLVED** – to approve the following payments. Councillor Wilson proposed and the Chairman seconded, the voting was unanimous.

Clerk – salary/HO (Apr/May 2018), expenses	719.76
Subscription – SALC/NALC 2018-19	95.71
LCPAS – appointment as DPC's Data Protection Officer	125.00
BHIB – DPC insurance 2018-19	256.91
D. Wilson – hire of PAT testing equipment	42.00
S. Bellem – refreshments for Dallington Parish Assembly	24.23
* Dallington Village Hall	25.00
* Dallington PCC	25.00
TOTAL	£1,314.61

* This the internal audit fee of £50.00 that Mr. Woodhams has asked to be split between the Village Hall and Dallington PCC.

16.2 **RESOLVED** – to approve the budget monitor and bank reconciliations at 30.04.18. Councillor Holyoake proposed and Councillor Bellem seconded, the voting was unanimous.

17. DATES OF NEXT MEETINGS

22.05.18 – Extraordinary Meeting (planning), 7pm in the Village Hall.

19.06.18 – Planning Meeting, 7pm in the Village Hall.

17.07.18 – Full Council Meeting, 7pm in the Village Hall.