

DALLINGTON PARISH COUNCIL

Parish Council Members are summoned to the Annual Meeting of Dallington Parish Council to be held on 15th May 2018, at 7.00pm in Dallington Village Hall.

Irene Marchant
Parish Clerk/RFO
St. Giles, Woods Corner, Dallington, East Sussex TN21 9LA
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9th May 2018

AGENDA

1. ELECTION OF CHAIRMAN FOR 2018-19
2. ELECTION OF VICE-CHAIRMAN FOR 2018-19
3. DISCLOSURES OF INTERESTS
To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.
4. DISPENSATIONS
5. APOLOGIES FOR ABSENCE
6. ACCURACY OF THE MINUTES OF THE PREVIOUS MEETINGS
7. *ADJOURNMENT*
The Chairman to adjourn the meeting for up to 15 minutes for
 - 7.1 *County Council report (ESCC) – Councillor J. Barnes*
 - 7.2 *District Council report (RDC) – Councillor J. Barnes*
 - 7.3 *Chairman's report (DPC)*
 - 7.4 *Village Hall report – Mrs. J. Jeremy*
 - 7.5 *Public Question Time – to receive any concerns or questions raised by members of the public on matters on the agenda.*
8. LEGAL COUNCIL PROCEDURES/DOCUMENTS
 - 8.1 To adopt the following policies/procedures as presented by the Clerk
 - New Standing Orders 2018
 - Electronic Communication Policy
 - Retention and Disposal of Documents and Record Policy
 - 8.2 To re-adopt all other Dallington Parish Council policies and procedures
9. RESOLUTION OF THE ANNUAL RETURN 2017-19
For Members to approve, by resolution, the following
 - 9.1 The Annual Governance Statement 2017-18 (section 1)
 - 9.2 The Accounting Statements 2017-18 (section 2)
 - 9.3 The Internal Audit Report 2017-18
 - 9.4 To thank Mr. Richard Woodhams for his professional internal audit of DPC's accounts for 2017-18 and to re-appoint him as DPC's internal auditor for 2018-19.
10. DPC INSURANCE 2018-19
The Clerk to brief on DPC insurance moving to BHIB, as Aon have ceased all parish council insurance.

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11. APPOINTMENTS TO OUTSIDE BODIES
To make the necessary appointments to outside bodies – East Sussex ALC and Rother Association of Local Councils.
12. GENERAL REGULATIONS DATA PROTECTION (GRDP) (standing item)
The Clerk to brief on the current situation.
13. PLANNING (standing item)
13.1 No planning applications for consideration.
13.2 Any other planning matters for discussion.
14. ENFORCEMENT (standing item)
14.1 No Dallington items on RDC's weekly enforcement list.
14.2 Any other enforcement matters for discussion.
15. ROADS/PATHS/VERGES (standing item)
Any roads/paths/verges issues for discussion.
16. FINANCE
- | | | |
|------|---|---------------|
| 16.1 | Bank balances at 30.04.18 | |
| | DPC deposit account | £15,445.68 |
| | DPC current account | £1,185.13 |
| | DRG custom account | £1,149.82 |
| 16.2 | Payments for approval | |
| | Clerk – salary/HO (Apr/May18), expenses | 719.76 |
| | SALC/NALC subscription 2018-19 | 95.71 |
| | LCPAS – DPO appointment | 125.00 |
| | * Dallington Village Hall | 25.00 |
| | * Dallington PCC | 25.00 |
| | | TOTAL £990.47 |
- * This is the internal audit fee of £50 that Richard Woodhams has asked be split equally between the Village Hall and Dallington PCC
- 16.3 To approve the budget monitor and bank reconciliations at 30.04.18
17. DATE OF NEXT MEETING